

## Important Dates and Deadlines!

### Internship Coordinator

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### Submit All Material via Email on Dates Due

Tues – January 16, 2024:	First day of Spring 2024 classes
Mon – January 29, 2024:	Last day to drop Spring 2024 classes without a grade <b>Confirmation Forms Due</b> (all interns)
Wed – February 7, 2024:	<b>January Log Due</b> (all interns)
Thurs – March 7, 2024:	<b>February Log Due</b> (all interns)
Sun – March 24, 2024:	Drop Spring 2024 classes with a grade of “W”
Sun – April 7, 2024:	<b>March Log Due</b> (all interns)
Wed – April 24, 2024:	Last day of classes for Spring 2024 <b>All Internship Hours Must Be Completed</b> (all interns) <b>April Log Due</b> (all interns) <b>Copy of Thank You Note Due</b> (all interns) <b>Completion Report Due</b> (all interns) <b>*Journal Due</b> (graduate students only)